



DEPARTMENT OF DEFENSE COMPUTER INSTITUTE

WASHINGTON NAVY YARD
WASHINGTON, D. C. 20390

IN REPLY REFER TO
D30A/DLH:keh
Ser: 279

26 JUL 1966

Mr. Alan M. Warfield
Deputy Director for Support
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Warfield:

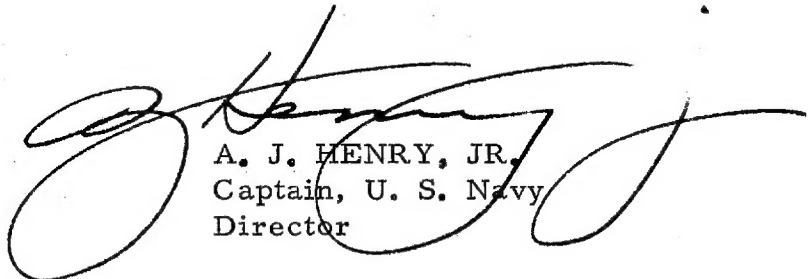
It is a pleasure to have received your nomination as an attendee of the Senior Executive Course to be conducted by the Department of Defense Computer Institute (DODCI) during the period 15-19 August 1966.

The course will be conducted at the Washington Navy Yard, 11th and M Streets, S.E., Washington, D.C. You are requested to report for class in the Conference Room, Building 196, in the Washington Navy Yard not later than 0745, 15 August 1966.

A minimum clearance of SECRET is required for attendance. It is requested that your agency complete and return the attached visit request and resume forms. In addition, a glossy 8 x 10 photograph is required. The above items should be forwarded to the Director, Department of Defense Computer Institute prior to 1 August 1966.

Enclosures herein contain information to assist you in making your plans. Should you have any questions, please call me personally (Tel: OXford 83517) or contact the DODCI Administrative Office (OXford 82803).

Respectfully,

A large, stylized handwritten signature of A. J. Henry, Jr. is written over the typed name and title.

A. J. HENRY, JR.
Captain, U. S. Navy
Director

Encls:

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|-----------------------------|-----------------------------|
| (1) DODCI Brochure | (5) Biography Resume Form |
| (2) Tentative Schedule | (6) Assistance Request Form |
| (3) Navy Yard Map & Placard | (7) Reading Material |
| (4) Visit Request Form | |

DEPARTMENT OF DEFENSE COMPUTER INSTITUTE
 Approved For Release 2003/05/27 : CIA-RDP84-00780R001500100037-7
 SENIOR EXECUTIVE COURSE SCHEDULE

Proposed

WELCOME LT. GEN. J. G. WARELL, USAF INTRODUCTION	COMPUTER INSTRUCTIONS REPERTOIRE	TOUR OF NAVCOSSACT COMPUTER INSTALLATION	TACTICAL DATA SYSTEMS	THE COMPUTER IN AIR TRAFFIC CONTROL
SURVEY OF COMPUTERS	PROGRAM CODING	REAL TIME SYSTEMS	EQUIPMENT ACQUISITION	COMPUTER SYSTEMS OF THE FUTURE
NUMBER SYSTEMS	PROGRAM AIDS AND ASSEMBLY LANGUAGES	SURVEY OF APPLICATIONS	TOTAL MANAGEMENT INFORMATION SYSTEMS	ADP MANAGEMENT IN THE FEDERAL GOVERNMENT
COMPUTER FUNDAMENTALS I	HIGHER LEVEL LANGUAGES	LUNCH	LUNCH	LUNCHEON AND GRADUATION
LUNCH	LUNCH	THE SYSTEMS DEVELOPMENT CYCLE	SYSTEMS CONVERSION	
INTRODUCTION TO COMPUTER INSTRUCTIONS	PERIPHERAL EQUIPMENT	APPLICATIONS STUDY (MR. J. F. VANCE)	SECURITY	
COMPUTER FUNDAMENTALS II	DATA COMMUNICATIONS	STANDARDS AND COMPATIBILITY	OPERATIONS RESEARCH	
THE PROGRAMMING PROCESS	EXECUTIVE ROUTINES	DISCUSSION	DISCUSSION	
FLOW CHARTING CONCEPTS	DISCUSSION	LABORATORY	LABORATORY	
DEMONSTRATION OF DIGITAL TRAINER	LABORATORY			

ENCLOSURE (2)

Appro

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mission

The Department of Defense Computer Institute (DODCI) provides computer orientation courses which are designed to acquaint SENIOR MILITARY and CIVILIAN DOD EXECUTIVES with the application and operation of digital computer systems.

The courses provide a comprehensive view of the computer field, and are directed to:

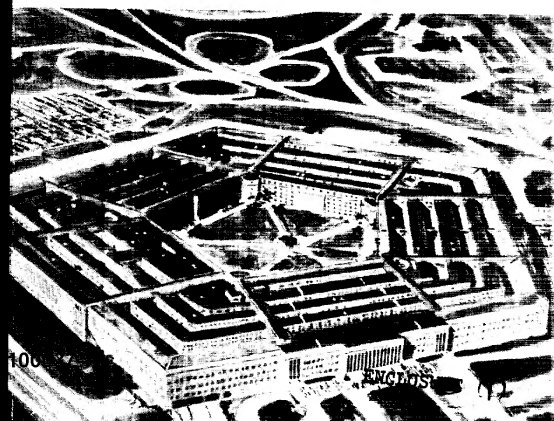
- Teaching the fundamentals of digital computer capabilities, applications, and limitations.
- Planning and implementation of new digital computer systems and improving existing systems.
- Enabling DOD to plan and operate its systems more independently of contractors.

Questions and interest in
quota assignments should be
addressed to:

Director
Department of Defense
Computer Institute
Washington Navy Yard
Washington, D. C. 20390

Telephone Information:
DODCI Administrative Office
Area Code 202—OXford 8-2803

Department of Defense Computer Institute



organization

The Department of Defense Computer Institute functions under the Secretary of the Navy who reports directly to the Secretary of Defense on the operation of the Institute.

The administration and faculty of DODCI is composed of commissioned officers and enlisted personnel from all military services augmented by qualified civilian personnel.

The Institute is located at the Washington Navy Yard Annex, 11th and M Streets, S. E., Washington, D. C.

Since DODCI operates as an adjunct of the Naval Command Systems Support Activity (NAVCOSACT), it has access to the training and equipment facilities of this large-scale research and development computer installation.

The number of students attending DODCI classes is limited by quotas which are set by the Director of the Department of Defense Computer Institute. Periodic Quota Assignment letters are sent to the various departments and agencies within the defense establishment. Students are then selected and assigned by their respective agencies.

courses

The two executive digital computer courses offered by the Institute are:
SENIOR EXECUTIVE COURSE: For flag/general officers, and GS-16 and above civilian executives:

One week—50 hours

INTERMEDIATE EXECUTIVE COURSE: For officers (Capt/Col/Cdr/LtCol) and equivalent civilian executives (GS-14 and 15):

Two weeks—80 hours

Commencing 30 November 1964.

The foundations of DODCI courses are lectures by well-known and professionally recognized individuals in the military and civilian computer fields.



lectures

Lectures include such topics as:

- Computer and Programming Fundamentals
- Higher Level Languages
- Real Time Considerations
- System Engineering Development Cycle
- Standards and Logistics
- War Games and Simulation
- Survey of Applications
- Files and Data Bases
- Man/Machine Relationships
- Operational Considerations
- Computer Program Costing
- People, Problems and Programmers
- Standards and Compatability
- Acquisition
- Critical Management Points
- Future

Lectures are augmented by actual operation of a desk-size training computer by students in the classroom.